



PORT HOPE POLICE SERVICE 2015 ANNUAL REPORT



Cst. Oosterhof with Hon. Kevin Daniel Flynn, Minister of Labour



Port Hope Police Service

Mission Statement

The Port Hope Police Service is committed to achieving excellence in the service of our community and in ensuring the safety and security of every citizen.

Timely response, team work, community engagement, full complete investigations, and assistance to victims and witnesses, will be the hallmarks of our performance.

Members shall perform their duties with full regard to our tradition of performing all duties with professionalism, dignity, respect, service, and honour.

Members will approach each task with a view to the foregoing as the touchstones by which we conduct every facet of our work. Common sense and fairness to all shall be valued.

Members shall perform their duties with full regard to the Charter of Rights and Freedoms, the Laws of our Country, the policies of the Port Hope Police Services Board and the directives of the Port Hope Police Service.



Table of Contents

Board Letter	page 1
Chief's Report	page 2
Organizational Chart	page 3
Significant Events	page 4-5
Statistical Highlights	page 6
Crime Statistics 2015	page 7
Swearing in Ceremonies Photos	page 8
3 Year Statistics	page 9-10
Personnel List	page 11
Photo Page	page 12
Budget	page 13-14
Use of Force & Training	page 15
Emergency Calls	page 16
Public Complaints	page 17
New Police Building	page 18
Board Resolution #43/13	page 19-20

Municipality of Port Hope Police Services Board

55 Fox Road, Port Hope

Mailing Address: 56 Queen Street, Port Hope, ON L1A 3Z9

phpsb@porthope.ca

Jeff Gilmer, Chair

Jane McFarlane, Manager

April 19th, 2016

2015 was an eventful year for the Port Hope Police Services Board. Implementation of the Port Hope Police Service (PHPS) 2015-17 Business Plan began on January 1st, with a focus on effective service, community engagement and mobilization, organizational excellence and sustainable resource management.

The successful implementation of the Northumberland Community Mobilization Coalition (NMC) and its Situation Table in 2015 is worthy of note. The Police Services Board's hosting of the NMC's inaugural meeting and luncheon in January, its ongoing in-kind donation of coordinating support, its role as the NMC's administrative sponsor have all contributed to the success of this worthwhile community-driven initiative.

September saw the opening of the new Port Hope Police Service (PHPS) station which boasts a new prisoner control facility, spacious work areas and modern change and exercise rooms, all of which add to a vastly improved work environment for staff and officers alike. The fact that the construction of the building came in on time and under budget is a testament to the efforts of the PHPS Senior Management Team.

We would like to acknowledge and thank previous members David Houston, Liz Stewart, Linda Thompson, David Turck and the late Leonard Hutchings for their vision and the important roles they played in making the new facility for the PHPS a reality.

With John Hudson appointed to the Police Services Board in November, the PSB is once again at full complement. Orientation is complete, portfolios have been assigned and Board meetings are scheduled for the fourth Thursday of each month in the Community Room at the Fox Road location.

Our community continues to be a safe place to live and work thanks to the efforts of the members of the Port Hope Police Service. We thank them for their ongoing dedication.

Sincerely,



Jeff Gilmer, Chair

2015 Port Hope Police Services Board Members

David Houston – Council Appointee

John Hudson – Council Appointee

Jeff Gilmer – Provincial Appointee

Greg Burns – Council Designate

Doug Prendergast – Provincial Appointee

Les Andrews – Council Designate



Port Hope Police Service

Bryant Wood
Chief of Police
55 Fox Rd N. P.O. Box 111
Port Hope, Ontario, L1A 3V5

Phone (905) 885-8123
Fax (905) 885-5787
www.phps.on.ca

March 31 , 2016

Chair Gilmer and Members
Port Hope Police Services Board

Dear Chair Gilmer:

I am very pleased to present to you my annual report for 2015 for the Port Hope Police Service (PHPS).

In 2015, by far the largest challenge for the Port Hope Police Service was the construction of our new police facility. For the first 8 months of the year we worked closely with the General Contractor, Gerr Construction to complete the project on time and under budget. I am very happy to say that both targets were met. We moved into our new building located at 55 Fox Road in early September and diligently worked through the growing pains associated with doing so. By the end of the year the transition was complete and the project could be considered to be 99% complete, with only some minor items to be completed in the spring of 2016.

We experienced a lot of movement within the ranks of the PHPS during 2015. In April we saw the retirement of former Chief Kevin McAlpine. In early 2015 Sergeant Denis Grenon took early retirement and then we saw the retirement of Inspector Mike Powell in May. As a result, Inspector Darren Strongman assumed the role of second-in-command. Acting Staff Sergeant Steve Charles took over as supervisor in the Criminal Investigations Branch while Sgt Linker and Sgt Mathew Lawrence both took over as platoon supervisors.

Since 2013 the PHPS has experienced a sharp increase in calls for service of approximately 25% with a notable increase in our response to persons in mental health crisis. This is a trend which has gripped the Province of Ontario and solutions are being sought and implemented during 2016 and beyond.

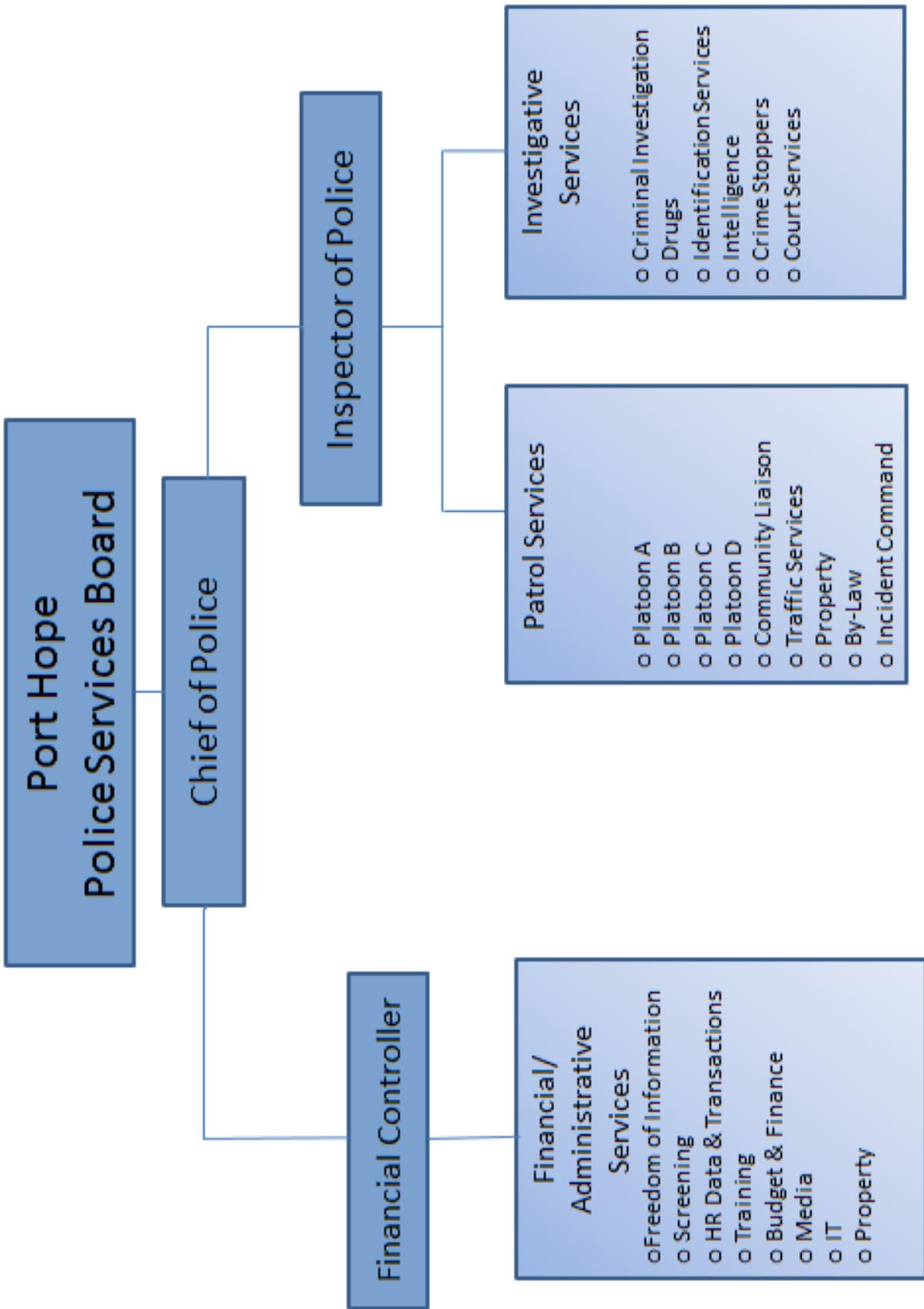
Included in my report is detailed information about use of force, training and public complaints. We also have included a report on our 2015 year-end finances, which I can proudly state was, for the sixth straight year, under the projected budget. Further, due to the hard work and diligence of our Screening Department, we were able to fully finance our capital acquisitions as well as contribute significantly to our Police Reserve which has a very positive net effect for the rate payers of Port Hope.

We are working hard to meet the priorities laid out in the 2015-2017 Business Plan.

Sincerely,

Bryant Wood
Chief of Police





Operational Highlights and Trends 2015

There was an increase in reported incidents in 2015 from incidents recorded in 2014 by 12.7%. Overall crime reporting was up from 2014 by 1.7%. This was taken from averages of reported incidents of fraud, mischiefs, thefts, bail violations, breach of probation, break and enters, assaults, drug incidents, impaired driving, and other criminal code violations.

Joint Forces Operation January to April 2015

Port Hope Police officers from CIB conducted a joint investigation with the Cobourg Police Service and as a result arrested 3 people for trafficking cocaine and fentanyl pills. This is suspected to be one of the largest cocaine seizures by either community.

Excerpt from Northumberland news

Drugs with a street value of more than \$100,000 were seized in a joint police service investigation, police announced Friday.

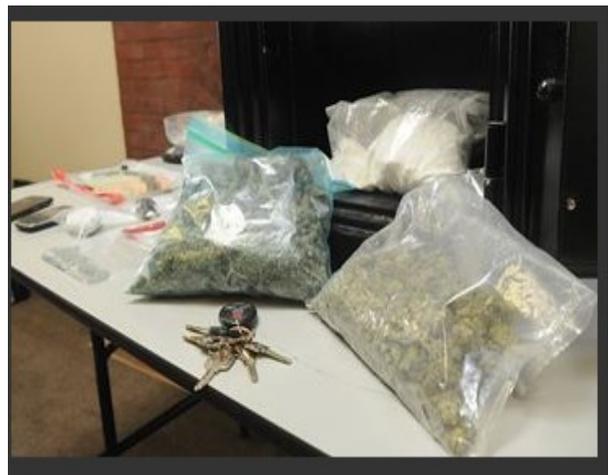
Police seized money, marijuana, cocaine, oxycodone pills, and fentanyl and charged four people in a joint project involving members of the Port Hope Police Service and Cobourg Police Service, according to the Cobourg Police.

The incident began when members of the Port Hope Police Service and Cobourg Police Service conducted a traffic stop on County Road 45 in Hamilton Township on March 3. The traffic stop came out of an ongoing investigation over several months with both agencies working together.

“It is important for the safety of the community to get drugs off the street”, said Port Hope Police Chief Bryant Wood. In his 21 years in Port Hope, Chief Wood said he has dealt with at least six sudden deaths related to drug overdoses.

Total drug seizure:

- 916 grams of cocaine (value \$91,660)
 - 594.4 grams of marijuana bud (value \$5,944)
 - 125.6 grams of marijuana shake (value \$125)
 - 147 - 80 mg Oxycodone pills (value \$11,760)
 - 22 - 5 mg Oxycodone pills (value \$110)
 - 4 - 10mg Oxycodone pills (value \$40)
 - 5 - 100mg Fentanyl patches (value \$1,500)
- Combined value: \$111,139



Operational Highlights and Trends 2015

Cyber Crime

Cyber Crime continues to be a focus for the Port Hope Police Service. This trend is due to the influx of “smart phones” into the market that are really computers. Officers are trained in tracking IP numbers and assist in the Provincial Child Porn Strategy. Incidents of Cyber Fraud, Cyber Harassment, and offences against children are on the increase. The Port Hope Police Service is putting strategies together to combat this trend. The following are excerpts of cases cleared using cybercrime investigative techniques.

Port Hope Police became involved in a mental health incident that spanned into the United States. A local individual contacted Port Hope Police with concerns about a friend whom she was chatting with on “instagram”. The person appeared to be depressed and suicidal but the local person did not know where she lived only that she was in the southern United States. Port Hope Police commenced an investigation and utilizing Facebook the IP address was traced to an address in Tennessee. Local authorities were contacted by Port Hope Police. They were dispatched to the address and located the female. She was apprehended and taken to hospital. If it was not for the efforts of the complainant and the police personnel involved in this incident this woman in Tennessee may have harmed herself.

In early June Port Hope Police Criminal Investigation Unit embarked on an investigation on the whereabouts of a man wanted on a series of criminal charges dating back 7 years. The investigation was conducted from a cyber-approach and the man was located basically by him leaving his cyber fingerprint. He was arrested June 30th in a residence in Port Hope.

Port Hope Police Criminal Investigation Unit laid over 40 robbery related charges after an investigation into a “home invasion” that occurred on the 15th of July 2015. That investigation revealed 3 other robbery/home invasions that were not reported to police that alleged to have occurred in 2014 and 2015. Four males have been charged. All accused have been convicted and sentenced in this matter.

Trends

In 2015 there were 125 fraud complaints with 62 of them recorded as “attempted” fraud. The majority were related to the Canada Revenue Agency scam. In the beginning this scam was successful, due to media releases and word of mouth person(s) being defrauded stopped. However the trend continues to rise. In 2016 up to March 23rd there were 134 fraud complaints with 127 of them listed as “attempted fraud” where no money was bilked from the intended victim. These cases are a global problem because of internet technology the “fraudster” is most likely overseas.

Social Media

Port Hope Police *twitter* account increased by 574 “followers” in 2015. The *Facebook* account saw an increase of 181. This highlights the current trends in social networking that police agencies in Canada are adjusting to. Media Releases were also linked to *twitter* and Facebook exemplifying “real time” information being distributed.

Mental Health Response

There was 25% increase in mental health calls in 2015 from 2014. Port Hope Police continue to work with policing partners. The Police are trained in de-escalation techniques which lead to incidents being concluded without any injuries to civilians and officers.

Port Hope Police Service

Statistical Highlights

Enforcement Data

346 Criminal, including, Controlled Drugs and Substances Act charges, were laid.

22 young offenders were charged with a total of **89** Criminal Code Charges.

144 adults were charged with **257** criminal code charges including **13** charges under the Controlled Drugs and Substances act and **78** charges deemed domestic related.

150 crown advice briefs were created by Officers.

Motor Vehicle Collisions

154 Motor Vehicle Collisions were investigated with **8** resulting in personal injury.

There were **0** fatalities in 2015.

2015 Provincial Offences Notices / By-Law

Act	# of offence notices
Highway Traffic Act/Compulsory Automobile Insurance	628
Liquor Licence Act	37
Trespass to Property Act	1
Municipality By-Law POA Set Fine	6
Fish and Wildlife Conservation Act	6
Municipality Traffic By-law	40



Port Hope Police Service

Crime
Statistics 2015

Incident Type and Number Reported	Cleared by Charge	Cleared Other/ Dept Discretion	Unfounded	Not Cleared- Continuing	Cleared other than original incident type
Assaults 55	9	12	11	1	22
Break & Enter 32	3	2	4	19	4
Breach Probation 23	7	1	3	0	12
Bail Violations 134	2	2	8	91	31
Sexual Assault 12	2	2	3	0	5
Criminal Harassment 63	4	14	10	2	33
Impaired Operation 78	14	1	18	0	45
Theft/Shoplifting 201	22	15	31	90	43
Mischief 96	6	7	12	47	24
Indecent Acts 6	0	0	0	1	5
Threats 50	2	11	16	3	18
Weapons 19	0	3	3	0	13

Port Hope Police Service

Swearing in Ceremonies



Bryant Wood– Chief
Bradley Spina– Constable
Wesley Denley– Constable
Mathew Lawrence– Sergeant

Bryant Wood– Chief
Darren Strongman– Inspector



Change of Command Ceremony

Port Hope Police Service

3 Year Statistics

TYPES	2013	2014	2015
Incidents	4,122	4,538	5,112
Community Based Crime Prevention			
Community Service-Hours	409	425	553
Community Policing Volunteer-Hours	0	3	0
Community Service School Related Incidents	464	356	355
Presentations to Seniors	131	297	267
Community Patrol			
Total Hours Paid	47,427	45,771	47,144
Total Hours Worked	39,511	38,802	39,966
Bike/Foot Patrol by Uniformed Officers	358	312	508
Patrol by Uniformed Officers-Total	15,870	14,486	14,775
Total Hours Worked Uniform	29,680	27,006	27,816
Court Security/Officer			
Court Officer-Hours	1,575	1,419	1,461
Court Security-Hours	197	121	155



Port Hope Police Service

3 Year Statistics

TYPES	2013	2014	2015
Youth Crime			
Charges Laid/Youth	29	37	89
Diversions in Lieu of Charges	81	90	51
Youth Crime Cleared	110	127	140
Victim Assistance			
Repeat Offenders/DV/In past 12 Months	1	1	2
Incidents Where Services Offered	44	43	63
Criminal Investigations Services			
Reported Crimes Investigated by Unit	62	92	61
Warrants/Production Orders	24	25	22
Charges Laid by Unit	54	64	99
Traffic Enforcement			
H.T.A. & related charges (CAIA included)	556	476	628



Port Hope Police Service

Personnel

Chief B. Wood

Uniform

Inspector D. Strongman

Staff Sergeant

S. Charles

Sergeants

T. Teno

D. Linker

K. Andrews

M. Lawrence

Detective Constables

N. Clarke

Constables

R. Pitcher

S. Douglas

S. Austin

J. Oosterhof

A. Hamilton

G. Marino

T. Staples

S. Fenton

J. Kortman

R. Charron

M. Stout

S. Rines

D. Barr

B. Spina

W. Denley

Civilians

P. Dhaliwal, Financial Controller

Court Services

M. Devine, Court Liaison

D. Sanders, Court Clerk/Administration

Screening Department

B. Grandy, F.O.I. Coordinator

J. Wilcox, Screening Analyst

S. Ferguson, Screening Clerk PT* Admin PT*

L. McIvor (Casual)

J. Gearing (Casual)

B. Spry (Casual)

Court Security

D. Smith

Cell Monitors

S. Broughton

L. Barker-Murphy

T. Austin

R. Zold

PT*- Part Time

Port Hope Police Service

Personnel



Police in the Community

Port Hope Police Service

Budget

2015 Budget Highlights

The 2015 Port Hope Police Service (PHPS) budget highlights are based on preliminary internal statements as external audited year end financial statements are not finalized at this date.

Revenue: In revenue, PHPS posted \$130,942 against a budget of \$129,870. The increase in revenue was primarily related to a higher number of paid duties done by the Port Hope Police Service.

Expenses: In total 2015 expenses were \$4,166,027 compared to a budget of \$4,230,980. PHPS was under budget by \$64,954. 82% of the expenses budget is comprised of salary and benefits.

Screening: In 2015 Screening posted revenues of \$425,097 against expenses of \$200,985 which resulted in a transfer of \$224,112 to Municipal Policing Reserve. This transfer was \$68,012 above the budgeted amount. Monies from the Municipal Policing Reserve are used to pay for Police capital items.

Capital: In 2015 Capital expenditures totaled \$2,052,714, this included new building expenditure of \$1,407,716. Other capital items were C8 Patrol Carbine project, computer upgrades and replacement, CEW compliance project, and police vehicle replacement.

Conclusion: Overall as at December 31, 2015 the PHPS internal year end is showing an estimated year end operating surplus of \$66,025 based on the approved budget of \$4,101,110 with expenses of \$4,166,027, revenue of \$130,942 and a contribution to Municipal Policing Reserve of \$224,112.

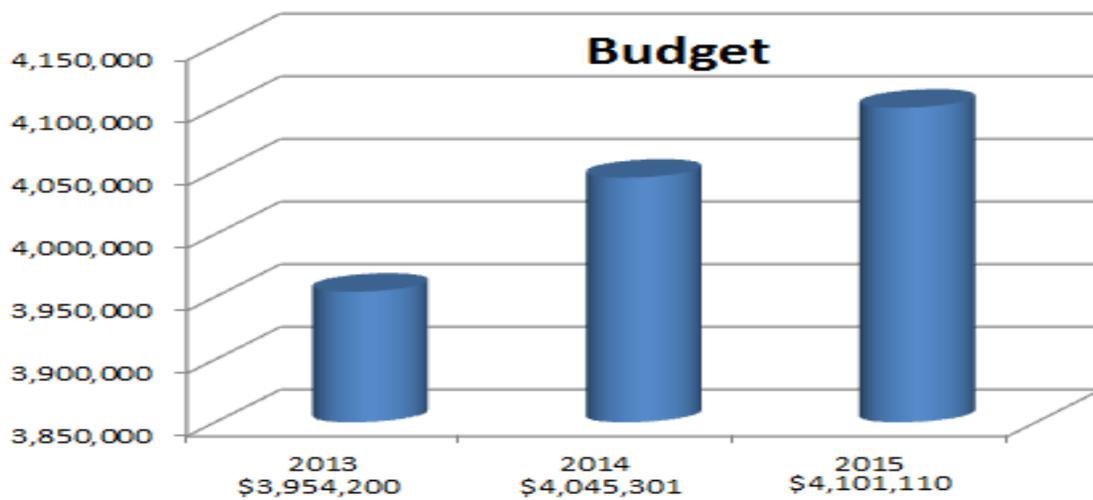


Port Hope Police Service

Budget

ANNUAL OPERATING BUDGET

2013	2014	2015
\$ 3,954,200	\$ 4,045,301	\$ 4,101,110
2.50% ↑	2.30% ↑	1.38% ↑



Port Hope Police Service

Use of Force & Training

2015 Use of Force

There were a total of 4 Use of Force Reports in 2015.

- 1 was deemed unnecessary and was destroyed
- 1 was where a firearm was pointed at a person to effect an arrest due to the safety needs of the public and the officer
- 1 was where a firearm was pointed at a person during the execution of a search warrant due to the safety needs of the public and the officer
- 1 was where a firearm was discharged to destroy an animal due to it acting in an irrational manner and being a threat to the public

2015 Training Highlights

A number of noteworthy items with respect to 2015 training are listed below:

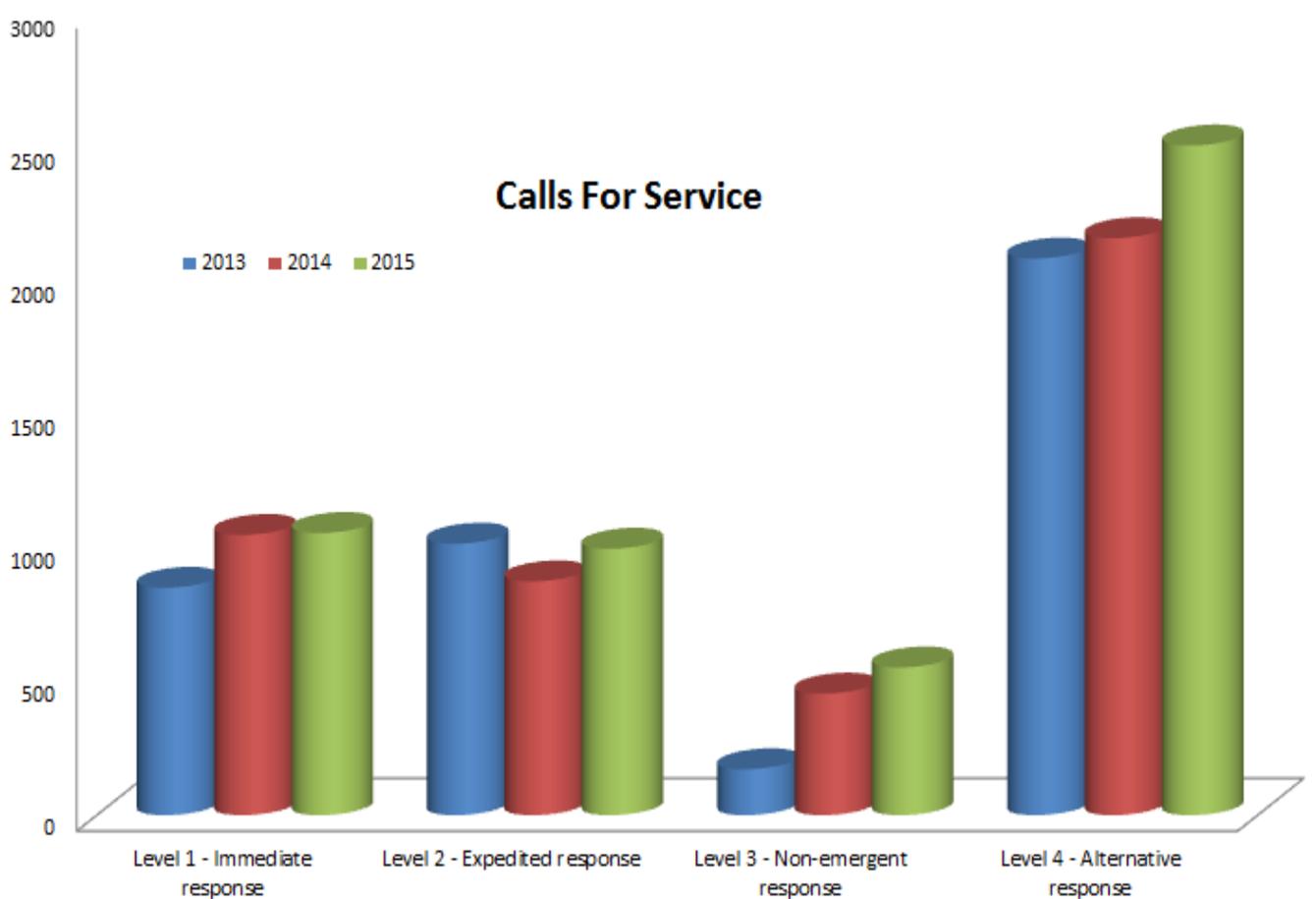
Annual Block Training	Annually officers are required to re-certify on use of force and firearms. The training, which also incorporates Immediate Rapid Response and scenario judgment based evaluation, is currently completed by Durham Regional Police. All officers required to undertake this training completed it successfully.
General Investigation Techniques	This course is completed at the Ontario Police College and is given to officers who have 3 or more years' experience. In 2015 one (1) officer attended this course.
Glock Armorer	Two (2) officers attended this training provided by Glock International. They are now trained on repairing and diagnosing problems with the weapon.
Use of Force Instructor Course	This training was conducted at the Ontario Police College. It is an intense training course involving use of force, conducted energy weapons, and firearms. One (1) officer took the training.
Conducted Energy Weapons Instructor	This training was conducted at the Gananoque Police Service. Once completed the officer is trained on delivering the training to officers.
CEW Operator Course	All officers were given this training in 2015. The training ranged from 4 hours for supervisors to 8 hours for front line officers.
Intoxilyzer re-certification	Four (4) officers re-qualified on the intoxilizer 8000c as part of their annual training.
Informant Developing	This course was offered by CISO and one (1) officer attended.
Advance Mobile Surveillance	One (1) officer completed this course in support of the Provincial Strategy of Intelligence Lead Policing.
Coach Officers Course	Two (2) officers have been trained as coach officers in 2015.
Road to Mental Readiness	One(1) officer from Port Hope and one from Cobourg Police took this training designed to educate officers on the signs of PTSD.
OPC Basic Constable	Two (2) new recruits attended the Ontario Police College for Basic Recruit in 2015.
Fraud Investigation	This course was offered at the Ontario Police College one (1) officer attended.

Port Hope Police Service

Emergency Calls

Emergency Calls - Three Year Statistical Review

Emergency Calls for Service	End 2013	End 2014	End 2015
Level 1 - Immediate response	851	1049	1056
Level 2 - Expedited response	1,016	875	997
Level 3 - Non-emergent response	172	455	553
Level 4 - Alternative response	2,083	2,159	2,506
Total Calls for Service	4,122	4,538	5,112



Port Hope Police Service

Public Complaints

Public Complaints

The Port Hope Police Service is committed to handling complaints against Police in a professional manner for both the individual complainant and the subject police officer. Three officers are committed to investigating public complaints. Police Services Act Part V investigators for the Port Hope Police Service are the Inspector in charge of operations, the Staff Sergeant in charge of the Criminal Investigations Unit and a Front Line Sergeant. The Inspector is the liaison with the Office of the Independent Review Director.

The following is a breakdown of Part V complaints under the Police Services Act.

OIPRD Directed Complaint	Officers Involved	Disposition
1	2	Resolved.

Local Inquiry

A local inquiry is a not a formal complaint but an inquiry into the actions of officers. These are usually dealt with by way of explanation and resolved.

Local Inquiry 2015	Disposition
4	Resolved

Chiefs Complaint

Under section 76 of the Police Services Act the Chief of Police may initiate a complaint about one of his/her officers that would require an investigation. The matter then will then be referred to him/her for resolution.

Chief's Complaint 2015	Disposition
3	Resolved

Port Hope Police Service

New Police Building

55 Fox Road, N



In 2015 the new Police Building on Fox Road was completed. The Port Hope Police Operations were moved into the building September 9, 2015.



Municipality of Port Hope Police Services Board

56 Queen Street, Port Hope, ON L1A 3Z9
phpsb@porthope.ca

Liz Stewart, Chair

Jane McFarlane, Manager

February 21st, 2013

RESOLUTION #43/13

Moved by: David Houston

Seconded by: Leonard Hutchings

Whereas the Port Hope Police Services Board (PHPSB) is committed to providing an efficient sustainable police service, staffed by energetic, skilled professionals, operating out of a state-of the art facility, providing innovative, effective service to an engaged and informed community;

And whereas the PHPSB has worked diligently to comply with the Police Services Act (PSA) and ensure that effective and efficient policing is provided to the urban residents of Port Hope through the Port Hope Police Service (PHPS);

And whereas the PHPSB has pledged to ensure a safe and healthy work environment for all employees of the PHPS;

And whereas the PHPSB have completed a Facilities Review and have identified through the past two business plans the required need for a new facility;

And whereas the public have told the PHPSB that they feel safe in their community and that one of their top priorities is a reduction in cost of policing; and furthermore through the recent Municipal Police Service Delivery Review extensive public comment was provided.

And whereas the Municipality of Port Hope has completed 6 policing studies in the past 12 years that has placed PHPS employees in a position of ongoing uncertainty and insecurity. The most recent study and the subsequent decision by Council to maintain the Port Hope Police Service provided the PHPSB with the opportunity to end the cycle of uncertainty that has affected the police service over the past years.

And whereas the PHPSB recognizes the PHPS's need for cost effectiveness, accountability and sustainability;

And whereas the PHPSB and Chief McAlpine have worked diligently since November 2012 to develop a 10 year sustainable plan outlining a solid framework for accountability and fiscal sustainability;

And whereas the PHPSB have unanimously agreed with the support of Chief McAlpine to move forward with a comprehensive plan; have met with the Port Hope Police Association (PHPA), PHPS staff and provided notification to Municipal Council, affected parties and the Ontario Civilian Police Commission (OCPC);

And whereas the PHPS ten year analysis of calls for service and crime indicates 23 sworn officers are sufficient to maintain adequate and effective police service;

Now therefore be it resolved that the PHPSB authorize the reduction of the uniform complement to 23 from the current 26 officers through attrition, and furthermore approve the operating model as presented by senior staff of 4 platoons with 1 sergeant and 3 Constables directly assigned to each; Criminal Investigation Unit (CIU) staffed with 1 Sergeant and 1 Detective Constable; two constables, who are outside of the platoons proper, moving between CIU and Patrol with an enhanced skills augmentation program to increase overall capability and effectiveness.

And furthermore be it resolved that the Board approve the divestment of the Communications Unit as of December 31, 2013 and initiate as per the Board's purchasing policy (Policy MGMT-011) a Request For Proposal for the outsourcing of communications and dispatch in compliance with the PSA and as defined through a specified scope of work;

And furthermore the Board approves the restructuring of the office administration and approves a plan to strengthen the business, financial, strategic planning and policy/procedural analysis capacity of the senior management team. This will be accomplished through: the discontinuation of the position of the Office Manager in its current form; and a short-term purchase for service of a Business Systems Advisor to be contracted to provide recommendations to the Board and the Chief regarding a model for the future delivery of strategic, business, financial services; and furthermore to audit administrative requirements which will include a review of station hours and structure prior to the Board's final implementation recommendations;

And furthermore that the Board approve the Sustainable Ten-Year Plan as attached; and the recommended updates to the 2012-14 PHPS Business Plan be approved for consolidation into a revised 2012-14 PHPS Business Plan;

And furthermore that the Board approve the 2013 Operating and Capital budgets for the PHPSB, PHPS, Ontario Provincial Police (OPP) and Community Policing Volunteer Committee, as attached, and provide to the Municipality for inclusion in the 2013 Municipal Budget;

And furthermore the Board approves the 10-year 2013-2022 Operating and Capital budget as attached and directs the Policy Committee to update the current budget policy (MGMT-012) to be updated prior to September 2013 to include the process of annual updates to the 10 year plan.

And furthermore the Board's recognizes the impact these decisions will have on our staff and direct the Labour Relation Committee to work cooperatively with the Port Hope Police Association to resolve any dispute in a manner which reduces the periods of delay and uncertainty as much as possible.

And furthermore the Board's Manager is directed to compile detailed information to provide to OCPC and further develop the Board's application under Section 40 to OCPC for the implementation of the 10- year sustainable plan, including the associated reduction of staff.



Liz Stewart, Chair,
Port Hope Police Services Board



55 Fox Road, N
Port Hope, ON
PO Box 111
L1A 3V5
Phone: 905 885 8123
Fax: 905 885 5787
phps.on.ca